

Invoicing to Ellevio AB (publ)

All invoices must be sent as electronic invoices

The Supplier shall, according to Law (2018: 1277) on electronic invoices as a result of public procurement, send electronic invoices that comply with European standard for electronic invoicing (PEPPOL BIS Billing 3.0), or other equivalent, accepted standard by special agreement with the customer.

Invoices sent via mail or PDF are not considered as electronic.

Ellevio uses InExchange as invoice exchanger with **GLN n 7365560377324**.
Ellevio has **PEPPOL Participant ID 0007:5560377326**

Getting started:

To start sending E-invoices, please contact InExchange:

- Phone +46 500-44 63 60 (choose 1 to get in contact with a seller) or
- www.inexchange.se For more information about E-invoicing

Principal rule:

General requirement for all invoices, PEPPOL:

- Name reference should always be stated. Placed underneath cbc:BuyerReference"
- Order number must be stated when applicable. Placed in the file at line level below "cac:OrderReference"

According to special agreement:

General requirement for all invoices, for example Svefaktura:

- Name reference should always be stated. Placed underneath "RequisitionistDocumentReference"
- Order number must be stated when applicable. Placed in the file at line level below cac:OrderLineReference"

During a transitional period, Ellevio can receive pdf-invoices, **one** invoice per file, to email address: invoices-fe312046-2923@vismabpo.se

Invoice address must always be entered:

Ellevio AB (publ)
XX2923
FE312046
737 83 FAGERSTA

The name of the reference must always be stated on the invoice.